

Volunteer Application

City of Groveport, OH
 Recreation Department
 7370 Groveport Rd. • Groveport, OH 43125
 614-836-1000 Office • 614-836-2999 Fax

The City of Groveport considers applications for all volunteer positions without regard to race, color, religion, creed, sex, sexual orientation, national origin, disability, citizenship status or any other legally protected status. Please print neatly or type. An incomplete application may result in lost opportunity. Please be honest and truthful regarding all items.

Current Date: ____ - ____ - ____

I am interested in volunteering in the following areas: Please check all that apply.		<input type="checkbox"/> Youth Athletics <input type="checkbox"/> Special Events <input type="checkbox"/> Adult Athletics <input type="checkbox"/> Classes <input type="checkbox"/> Fitness <input type="checkbox"/> Senior Center <input type="checkbox"/> Aquatics <input type="checkbox"/> Park Maintenance	
First Name, Middle Name, Last Name:		Maiden Name or Alias:	
Present Address (Street, City, Zip Code):		Permanent Address (Street, City, State, Zip Code)	
Primary Phone:	Alternate Phone:	Best Time To Contact You:	
Home Email Address:		Work Email Address:	
Emergency Contact:	Primary Phone:	Alternate Phone:	
Are you 18 years of age or older?..... <input type="checkbox"/> Yes <input type="checkbox"/> No If NO, provide date of birth: ____/____/____			
Have you ever been convicted of or charged with a felony?..... <input type="checkbox"/> Yes <input type="checkbox"/> No If YES, please explain when, where & nature of offense: _____			
Have you ever been convicted of or charged with a criminal offense involving a minor?..... <input type="checkbox"/> Yes <input type="checkbox"/> No If YES, please explain when, where & nature of offense: _____			
Are there any felony charges pending against you now?..... <input type="checkbox"/> Yes <input type="checkbox"/> No If YES, please explain when, where & nature of offense: _____			
Have you ever filed a Volunteer Application with the Village of Groveport before?..... <input type="checkbox"/> Yes <input type="checkbox"/> No			
Have you lived in Ohio less than five consecutive years?..... <input type="checkbox"/> Yes <input type="checkbox"/> No If YES, in what state(s) did you live: _____			
Do any of your friends or relatives work for the Village of Groveport?..... <input type="checkbox"/> Yes <input type="checkbox"/> No If YES, state their name and relationship to you: _____			
Date available to begin volunteer work: ____/____/____			
Have you ever "volunteered" in the field of Parks & Recreation in the past?..... <input type="checkbox"/> Yes <input type="checkbox"/> No			
Have you ever "worked" in the field of Parks & Recreation in the past?..... <input type="checkbox"/> Yes <input type="checkbox"/> No			

Volunteer Athletic Coaches Only:

Please ONLY complete this Volunteer Athletic Coaches Only section if you are interested in serving as a Volunteer Athletic Coach.

Coaching Level Desired: Head Coach Assistant Coach

Shirt Size: Adult Small Adult Medium Adult Large Adult XL Adult XXL

Please specify what division/age group you wish to coach: _____

Do you have a family member involved in the program for which you wish to coach?..... Yes No

Have you previously served as a Volunteer Coach with the Village of Groveport?..... Yes No

Have you ever been suspended by a Youth Athletic Program?..... Yes No
If YES, please explain: _____

Why do you want to be a volunteer coach? _____

What personal experiences qualify you to be a volunteer coach? _____

Employment History:

Start with your present or most recent job. List all jobs (including military service) for at least the past ten years. Your qualifications will be evaluated solely on the application form and, if applicable, any supplemental interview or questionnaire.

1. Place of Employment: _____ Phone No.: _____

Address: _____
Street City State Zip

Kind of Business: _____ Your Title: _____

Supervisor's Name & Title: _____

Employment Dates: From: _____ To: _____
Mo./Yr. Mo./Yr.

May we contact this employer? Yes No

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2. Place of Employment: _____ Phone No.: _____

Address: _____
Street City State Zip

Kind of Business: _____ Your Title: _____

Supervisor's Name & Title: _____

Employment Dates: From: _____ To: _____
Mo./Yr. Mo./Yr.

May we contact this employer? Yes No

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3. Place of Employment: _____ Phone No.: _____

Address: _____
Street City State Zip

Kind of Business: _____ Your Title: _____

Supervisor's Name & Title: _____

Employment Dates: From: _____ To: _____
Mo./Yr. Mo./Yr.

May we contact this employer? Yes No

Volunteer Work/Internships:

1. Location: _____ Phone No.: _____

Kind of Business: _____ Supervisor's Name & Title: _____

Volunteer Dates: From: _____ To: _____ Total Time: _____
Mo./Yr. Mo./Yr. Yrs./Mo.

Description of Work Performed: _____

2. Location: _____ Phone No.: _____

Kind of Business: _____ Supervisor's Name & Title: _____

Volunteer Dates: From: _____ To: _____ Total Time: _____
Mo./Yr. Mo./Yr. Yrs./Mo.

Description of Work Performed: _____

Additional Information:

Please list any additional information that you feel may be helpful to us in considering your application. (example: specialized training, skills, extra-curricular activities, hobbies, etc.):

Personal References:

Exclude any former employers and relatives.

First & Last Name	Relationship to You	Daytime Phone Number	Email Address

Application Certification & Release of Liability:

I certify that answers given herein are true and I agree and understand that any false or misleading statement contained herein may cause rejection of this application or termination of volunteer work. I authorize the City of Groveport to contact my personal references and to investigate all statements contained in this Volunteer Application. I release all parties from all liabilities for any damage that may result from furnishing this information to the City of Groveport.

I understand that I will **NOT** be able to volunteer until I have successfully completed a criminal background investigation and have been notified by the City of Groveport that I am eligible to volunteer. Volunteer coaches are **NOT** permitted to take the field with their team until he/she has been cleared and contacted by the City of Groveport. I will furnish necessary identification (i.e., fingerprints, driver license & social security number) for such an investigation to take place. I hereby authorize the City of Groveport to release any information it may have in its records or may obtain from other sources under my own name and birth date, including my fingerprints, and I hereby release and forever discharge the City of Groveport and its agents, officers and employees from any actions, causes of actions, claims and demands for, upon or by reason of any damage, loss or injury, which may be sustained by me in the nature of libel, slander, invasion of privacy or other as a result from errors or omissions in the information given or from the use of the information, whether by reason or unauthorized use, negligence or otherwise.

I hereby understand and acknowledge that, unless otherwise defined by applicable law, my volunteer work with this organization is of an "at will" nature, which means that the volunteer may resign at any time and the City of Groveport may discharge the volunteer at any time with or without cause. I understand that I am required to abide by all rules and regulations of the City of Groveport Parks & Recreation Department. I further understand that there are certain inherent risks involved in any activity. I do hereby waive, release and hold harmless the City of Groveport (including its employees, volunteers, contributing sponsors and affiliate organizations) from any and all liability for any physical or mental injury or aggravation of any pre-existing condition, illness or disability, death, loss of enjoyment, or any other harm or loss of any nature which may be sustained by me while serving as a Volunteer Coach for the City of Groveport.

Signature of Applicant

Date

Signature of Parent/Legal Guardian
(if Applicant is under 18 years of age)

Date

Driver License Number

For Parks & Recreation/HR Dept. Use Only:

No records were found for the above named individual

The local history was on file and released.

Criminal Background Investigation completed by: _____ Date: _____

Applicant is authorized to volunteer.

Applicant is NOT authorized to volunteer.